

## Amnesty Scheme 2024 – Amnesty Portal User Guide for Dealers

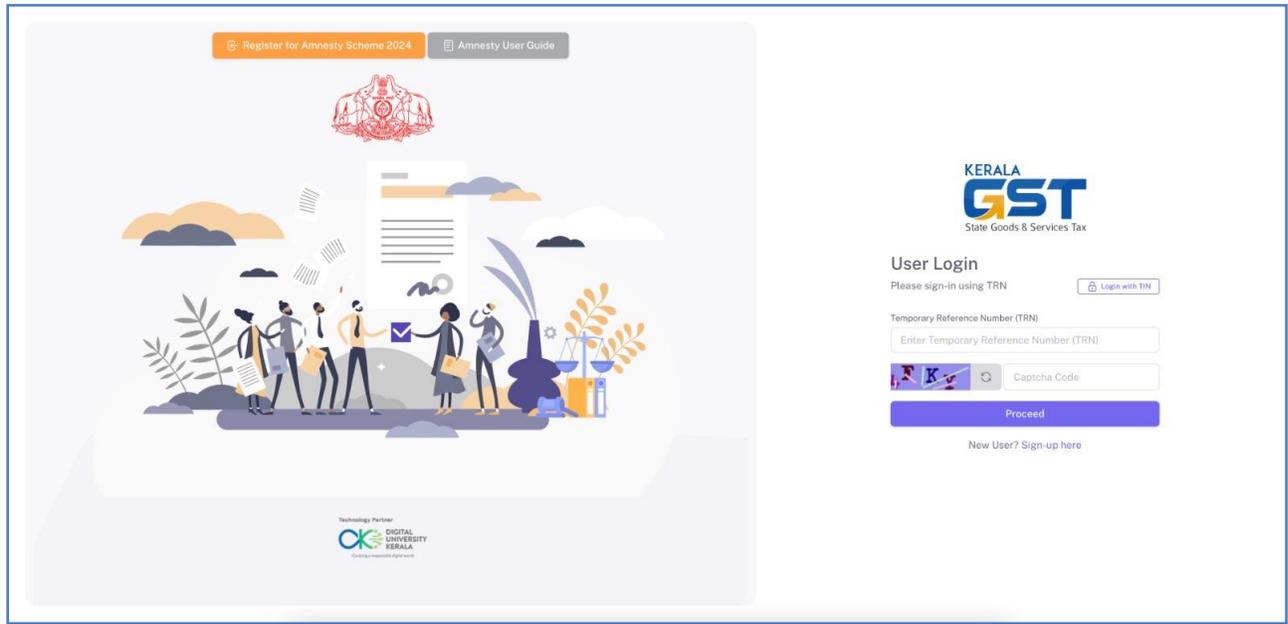
Creating a user in Amnesty Portal:

1. The link to access the Amnesty Portal is available in the official website of the department, [www.keralataxes.gov.in](http://www.keralataxes.gov.in), as shown below:

The screenshot displays the Kerala GST website interface. At the top, there are logos for the Government of Kerala and KERALA GST. Below the logos is a navigation menu with options: Tax Payer Services, Individuals, Business, Officials, GST Practitioner, About us, Knowledge Center, Contact us, and ഗവൗരമം. A notification bell icon is present on the left, and a 'NEW' tag with the text 'സീനിയർ ഡാറ്റു അലിസറ്റ്' is on the right. The main content area features a profile of Shri.K.N. Balagopal, Hon'ble Minister for Finance, Government of Kerala. A central column contains buttons for DASHBOARD, E-SERVICES, AMNESTY SCHEME 2022, CHECK TAXPAYER RATING, and FLOOD CESS RETURN. On the right, there is a social media widget for the Department of State Goods & Services Tax, showing 57K followers. Below the widget is a large banner for the 'അമ്നസ്റ്റി പദ്ധതി 2024' (Amnesty Scheme 2024) with text in Malayalam: 'സംസ്ഥാന ചരക്ക് സേവന വികുതി വകുപ്പ്', 'അമ്നസ്റ്റി പദ്ധതി 2024', 'വികുതി കൂടിയിട്ടുള്ള തീർപ്പാക്കൽ പദ്ധതി', 'ഉദ്ഘാടനം', 'ശ്രീ. കെ. എൻ. ബാലഗോപാൽ (ബഹു. മന്ത്രി)', '2024, ഓഗസ്റ്റ് 1, വ്യാഴം രാവിലെ 11.00ന് അമ്മേകളി ഹാൾ, ചട്ടമ്പം, തിരുവനന്തപുരം'. A 'LIVE' button and a video player icon are also visible. At the bottom, a yellow banner reads 'AMNESTY SCHEME - 2024' and 'Apply for settlement of pre-GST arrears from 1st August 2024'.

OR

- The Amnesty Portal can be accessed through <https://kitis.keralataxes.gov.in/Auth/TRNLogin>.



Register for Amnesty Scheme 2024 | Amnesty User Guide

**KERALA GST**  
State Goods & Services Tax

**User Login**  
Please sign-in using TRN [Login with TRN](#)

Temporary Reference Number (TRN)  
Enter Temporary Reference Number (TRN)

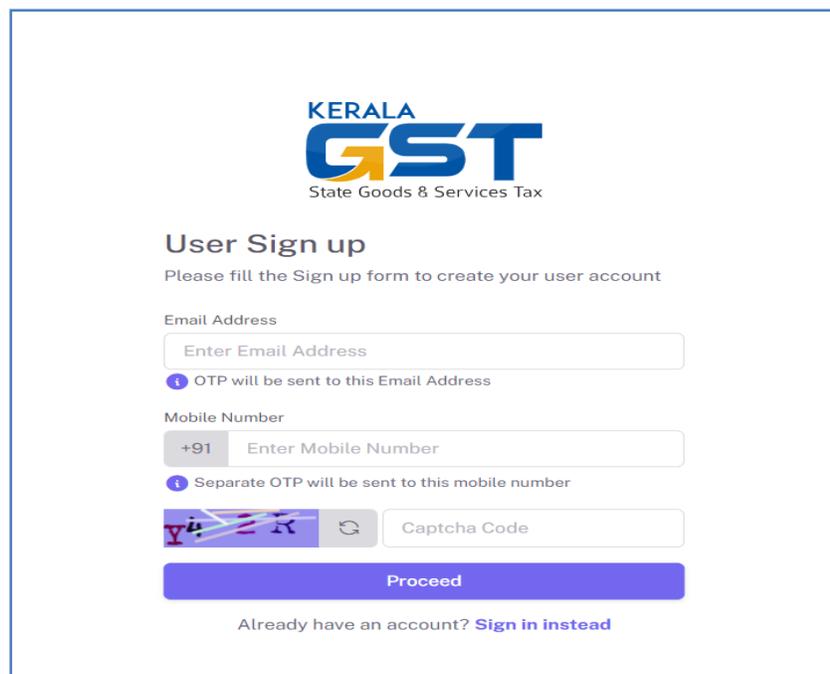
 Captcha Code

**Proceed**

[New User? Sign-up here](#)

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Creating empowered agents

- For New User, click on **Sign-up here** and then the following user creation page will appear.



**KERALA GST**  
State Goods & Services Tax

**User Sign up**  
Please fill the Sign up form to create your user account

Email Address  
Enter Email Address  
**i** OTP will be sent to this Email Address

Mobile Number  
+91 Enter Mobile Number  
**i** Separate OTP will be sent to this mobile number

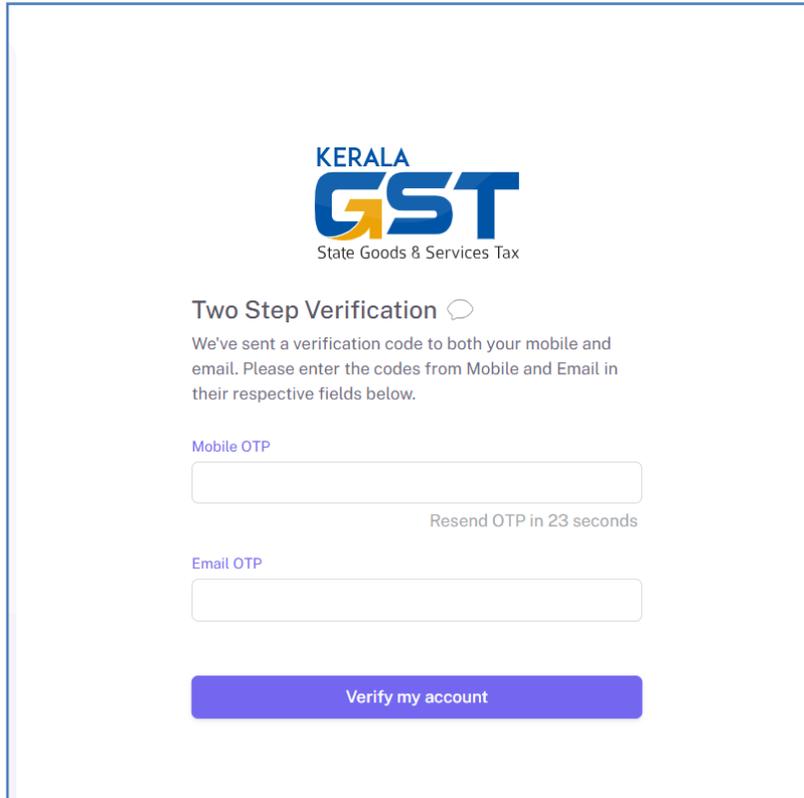
 Captcha Code

**Proceed**

Already have an account? [Sign in instead](#)

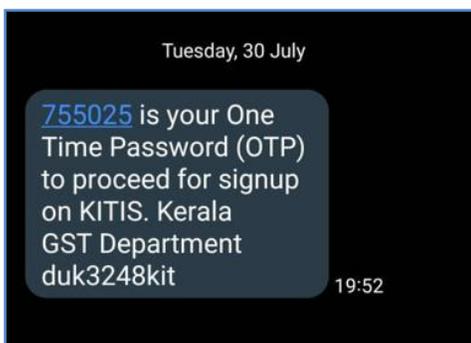
- Enter a valid **Email Address** and **Mobile Number** in the space provided and click on **Proceed** button.

- Then the OTPs will be forwarded to the given Email Id and Mobile No. and the following page will appear .

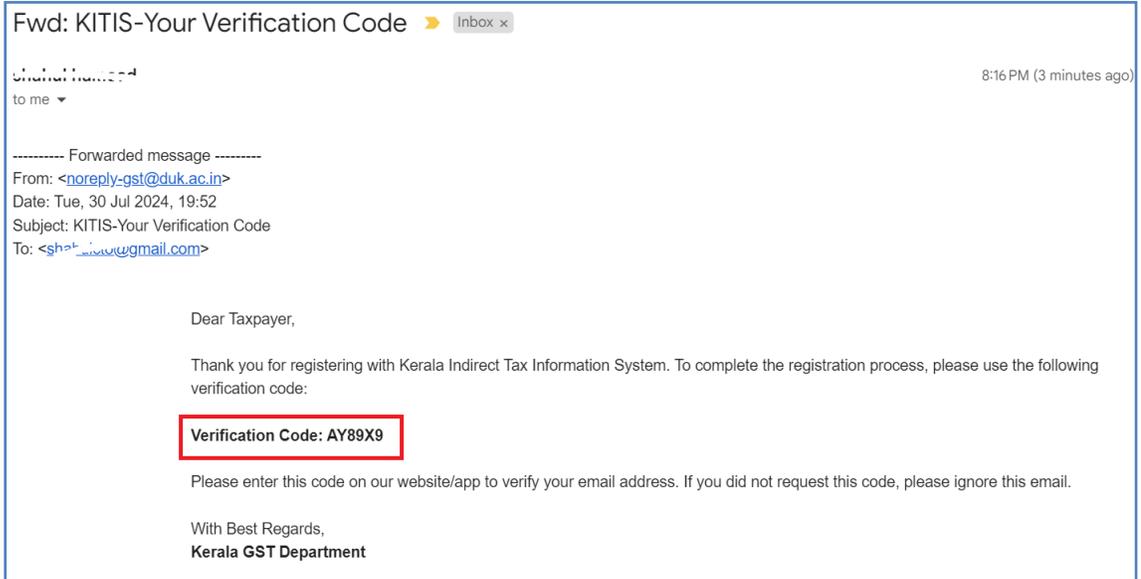


The screenshot shows the 'Two Step Verification' page for the Kerala GST portal. At the top is the Kerala GST logo with the text 'State Goods & Services Tax'. Below the logo, the heading 'Two Step Verification' is followed by a speech bubble icon and a message: 'We've sent a verification code to both your mobile and email. Please enter the codes from Mobile and Email in their respective fields below.' There are two input fields: 'Mobile OTP' and 'Email OTP'. Below the 'Mobile OTP' field is a 'Resend OTP in 23 seconds' link. At the bottom is a blue button labeled 'Verify my account'.

- The OTP will be forwarded to the mobile no. with the message header AD-KERTAX.



- An email will also be forwarded to mail id as shown below:



8. Enter the OTPs and click on **Verify my account** button.

**KERALA GST**  
State Goods & Services Tax

**Two Step Verification** ⓘ

We've sent a verification code to both your mobile and email. Please enter the codes from Mobile and Email in their respective fields below.

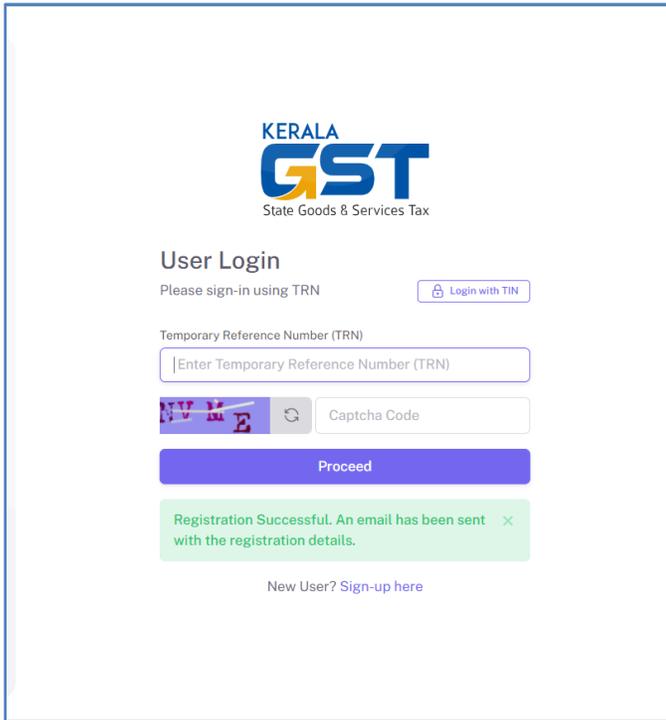
Mobile OTP

Resend OTP in 23 seconds

Email OTP

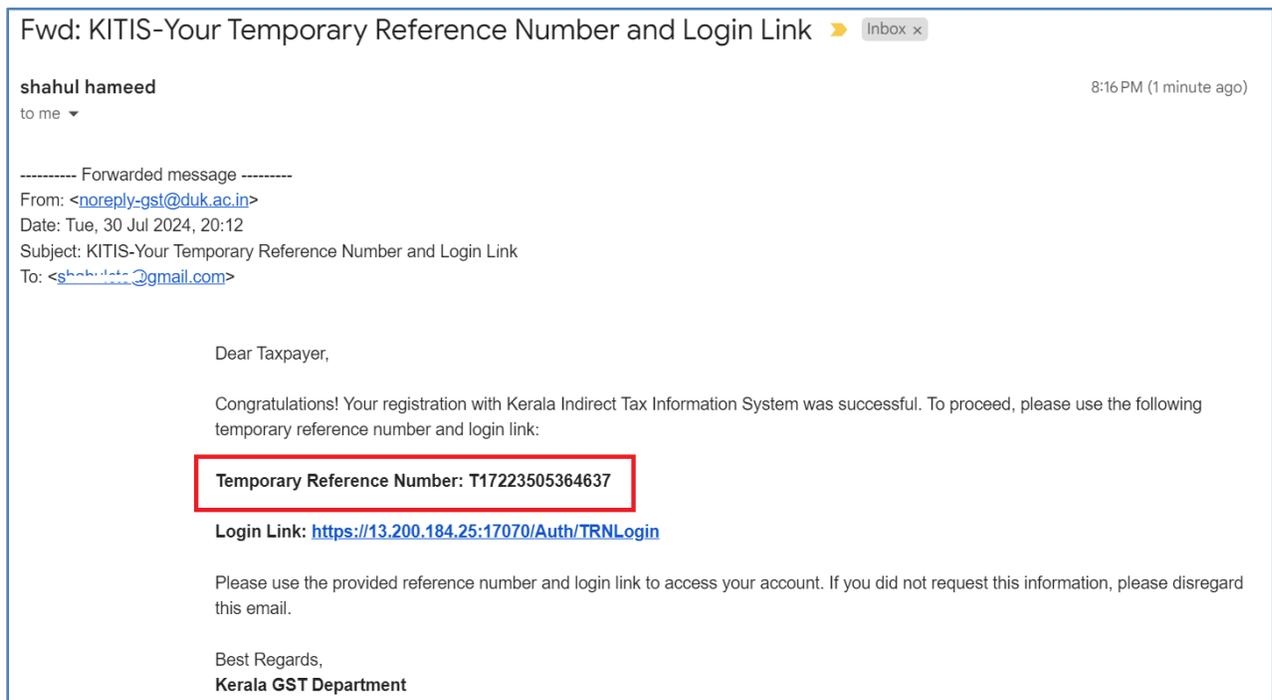
**Verify my account**

9. On successful verification, the following screen will appear.



The screenshot shows the Kerala GST User Login interface. At the top is the Kerala GST logo (State Goods & Services Tax). Below it, the heading "User Login" is followed by the instruction "Please sign-in using TRN" and a "Login with TIN" button. A text input field for the Temporary Reference Number (TRN) contains the placeholder text "Enter Temporary Reference Number (TRN)". Below this is a captcha code field with a refresh button and a "Proceed" button. A green success message states: "Registration Successful. An email has been sent with the registration details." At the bottom, there is a link for "New User? Sign-up here".

10. An email will be forwarded to the registered mail id with a **Temporary Reference Number (TRN)**.



11. Enter the **TRN and Captcha code** in the Sign-in page and click on Proceed button.

KERALA  
**GST**  
State Goods & Services Tax

### User Login

Please sign-in using TRN [Login with TIN](#)

Temporary Reference Number (TRN)  
T17223505364637

 NVME

[Proceed](#)

Registration Successful. An email has been sent with the registration details. [×](#)

New User? [Sign-up here](#)

12. Then an **OTP** will be forwarded to the registered mobile no. of the user and the following page will appear.

KERALA  
**GST**  
State Goods & Services Tax

### Two Step Verification

We sent a verification code to your registered mobile number. Enter the code received on your mobile in the field below.

Type your 6 digit security code

[Verify my account](#)

Resend OTP in 17 seconds

12. Enter OTP and click on **Verify my account**. Then the user will be able to log-in to the **Amnesty Home Page**.

*(Version 1.0 dated 31.07.2024 Prepared by IT Management Division, SGST Department)*